

Sparta Free Library
Regular meeting of the Board of Trustees
October 1, 2018

The meeting was called to order by President Laurie Koll at 5:00 PM.

Members present: Paul Lenz, Amy Bernath, Sandie Perry, Terry Putman, Reinhard Mueller and Bruce Humphrey. Also present were the Sparta Library Director Shanneon Grant, Adult Services Librarian Kayce Henderson and Youth Services Librarian Aimee Schreiber.

Approval of Minutes: Minutes from the August meeting were distributed. **Humphrey, seconded by Mueller, moved to accept the minutes. Motion carried.**

Finances: No expense report was available, as the city had not yet distributed it. Income report reflected a Friends of the Sparta Free Library donation for reimbursement for program supplies, DVD shelves, WLA and ALA annual memberships, and WLA conference registration fee.

Directors Report:

September Programming Highlights:

- Youth Services: On September 6th, we had 50 people attended Thursday morning in-house storytime. Youth Services Librarian Schreiber represented the library at St. John's Literacy night on the 26th, where 104 people participated.
- Mixed audience/Adult: 13 game players attended Board in the Library on September 4th. The Beatlemania themed music trivia night on September 17th brought in a dozen quizzical enthusiasts.
- Over 70 replacement cards were issued during September. New cards are always free, but the usual \$5 fee to replace lost cards was waived during Library Card Sign Up Month.
- Upcoming: Grant sponsored author visit by Zoraida Cordova happens on October 5th. Harvest Craft Day on October 8th. Star Wars Reads Day on October 13th.

Operations

- 100 Extraordinary Women: The first fundraising effort will be the 100 Women campaign. The first committee planning meeting took place September 19th. Another is scheduled for October 22nd. Other core committees will be forming and meetings for each will be forthcoming.
- Western Wisconsin Technology Days: Director Grant attended the WRLS sponsored conference in Black River Falls on September 20. A keynote address on "Trends and Tools" provided a glimpse into how libraries may be impacted by facial and voice recognition. Sessions on Contemporary Web Design and Google Drive were very practical and helpful.
- Wisconsin Library Association Conference: Friends of the Library provided funding to send three staff members to the upcoming conference in La Crosse during the week of October 23-26.

Building & Grounds. Per City Administrator Todd Fahning, the fountain will run through the celebration of Sparta's Fall Fest, October 13. It will be shut down for the season after the fest concludes. President Koll inquired about cleaning the gutters. Director Grant will pursue having them cleaned, if needed.

Old Business: A revised Sweeney Group Proposal for Campaign Planning, that stipulated payment would be made only for the months actually needed, was presented. **Bernath, seconded by Mueller, moved the Board approve as revised. Motion carried. Funding will come from existing savings.** President Koll reminded the Board that not only will funds be needed to pay for fundraising services, but also for architectural fees.

New Business: Director Grant presented the proposed 2019 Library Budget. **Mueller, seconded by Bernath, moved to approve. Motion carried.** Director grant will present and defend the budget at the Finance Committee meeting later that week.

Items for Future Consideration:

- The disposition of two CD's that mature in November and December.
- Cleaning of gutters
- Money handling of fund raising for the building renovation/expansion.

The next meeting will be the first Monday, November 5th, 5:00 p.m. – Library Lower Level – Multi-Purpose Room

Mueller, seconded by Putman, moved to adjourn. Motion carried. Meeting adjourned at 5:25 PM.