

Fundraising

The Library encourages fundraising efforts on behalf of the Library as formally authorized by the Sparta Free Library Board of Trustees.

Fundraising of any type by other persons and organizations will be reviewed on a case-by-case basis. Fundraising will be done for library purposes only.

All funds raised or donated in accordance with this policy will be used at the discretion of the Library Board of Trustees.

Outside persons and organizations wishing to raise funds for library purposes may act in the name of the Sparta Free Library only after the Library Board of Trustees has reviewed and approved the fundraising plan.

The Board will determine the following:

1. Specific purpose and scope of the project.
2. Starting and end dates of campaign.
3. Financial procedures to be followed.
4. Advertising and publicity to be utilized.
5. Evidence that the Library and its personnel and agents will be fully indemnified against loss or damage.
6. Certification that Library Board of Trustees will receive a full and complete accounting of the funds raised on its behalf, immediately upon completion of the fund raising project.

The preceding guidelines are in no way intended to limit or preclude outside persons or organizations from donating funds to the Library or soliciting funds for the Library on their own initiative or at the request of the Library Board of Trustees or its designated agent, so long as the provisions of this policy are satisfied.

Approved by Library Board June 6, 2016